

## ITAC Meeting

**Date:** Friday, October 16, 2020  
**Time:** 2:00 pm  
**Location:** Virtual (Microsoft Teams)

**Attendees:** Humayun Zafar, Jeff Delaney, Svetlana Peltsverger, Kristine Hwang Kim, Jim Herbert, Veronica Trammell, Matthew Bain, Rifka Mayani, Tom Boyle, Casey Waldsmith, Lori Meadows, Tsai-Tien Tseng, Brian Lawler, John Johnson, Ramazan Aygun, Mandy McGrew, Marie Day, David Evans, Davide Gaetano, Edward Moses, Mark Byrd, Teresa Johnson, Jack Delinsky

### Agenda

#### *Old Business*

1. Approval of minutes from October 16, 2020 meeting
  - a. Marie Day motioned for approval
  - b. Motion seconded
  - c. Unanimous vote
  - d. Minutes will be uploaded to ITAC website
2. Call for volunteers to fill roles of Vice Chair and Secretary
  - a. No volunteers
  - b. This item will be added to the next meeting agenda

#### *New Business*

1. Dr. David Evans, Dean of the Library System, addressed the group concerning RefWorks vs. EndNote
  - a. RW is cloud based; EN has no sharing capabilities
  - b. RW was purchased by ProQuest and had a good integration; EN has been purchased a few times by science-type companies
  - c. EN is still client-based, but can now be accessed through remote stations
  - d. RW has 5,572 registered users; 1,500 are active with 4,500 active folders
  - e. EN has 50 licenses currently; 23 licenses are actively used
  - f. A lot of faculty have worked RW into their curriculum, so it might be hard to move them out
  - g. There could be budget constraints since Student Technology Fees fund it
  - h. Dr. Evans was not in favor of making a change
  - i. Jeff Delaney concurred that funding could be an issue and that the redundancy would not be a good use of funds
  - j. Feedback received from colleges:

- i. Mandy McGrew shared feedback from her college that RW's primary users are students and they have a low incidence of use of EN
  - ii. Humayun Zafar polled 90 faculty in his college; 38 wanted EN, 8 wanted RW
  - iii. Marie Day said the Librarians direct undergraduate students to RW or Zotero; however, faculty and graduate students like EN
  - iv. Tsai-Tien Tseng said that in Science and Math, EN is preferred
- 2. Teams vs. Zoom vs. Collaborate
  - a. Jeff Delaney confirmed that we can have two solutions as long as one of them is Teams
  - b. Feedback received from colleges:
    - i. Mandy McGrew said her faculty poll returned results that Zoom was preferred over Collaborate Ultra
    - ii. Svetlana Peltsverger is still awaiting responses
    - iii. Marie Day said her responses favored Teams for daily use; Librarians who teach classes like BB Collaborate; Librarians who don't teach but do external events like Zoom
    - iv. Matthew Bain said Teams is used on a daily basis for internal use, and Zoom is sometimes used for outward-facing meetings
    - v. Veronica said there were 1,200 free Zoom accounts in use prior to being migrated to the enterprise account; 100 held privately purchased Zoom accounts that will also be migrated over; there are 2,371 users on the Zoom enterprise license
    - vi. Tsai-Tien Tseng said that his college prefer Teams for meetings, Collaborate for teaching, and Collaborate for office hours
    - vii. Tom Boyle said there have been just under 5,000 Zoom meetings since September estimated at 2.6 million minutes
    - viii. Veronica Trammell will pull some statistics for Collaborate
  - c. Several committee members are still awaiting responses from their colleges on this subject so this topic will be tabled until the next meeting
  - d. This item will be added to the next meeting agenda
- 3. ITAC General Updates (none)
- 4. Updates from UITS
  - i. Updates on Cybersecurity Day
  - ii. Removal of authentication step to access KSU Today
  - iii. More lecture capture to be installed in classrooms in preparation for Spring semester
    - 1. Svetlana Peltsverger shared a concern about the use of non-traditional class spaces and leased technology; technical

problems are routed to Events and it takes too long for the vendor to provide support

2. Jeff Delaney said we are working on making changes so that we can support the technology locally

5. Other business (none)

Meeting Called to Adjourn at 2:47 PM by Humayun Zafar.

**Upcoming ITAC Meetings**

Full committee meeting (subject to change): December 18, 2020 at 2:00 PM via Teams

Full committee meeting (subject to change): January 15, 2021 at 2:00 PM via Teams

Full committee meeting: February 19, 2021 at 2:00 PM via Teams