

ITAC Meeting

Date: Friday, February 16, 2018

Time: 10:00 a.m.

Location: Clendenin 1009

Attendance:

The meeting was attended in person by Svetlana Peltsverger, Steve Howard (proxy for Michelle Girage), Shannon Howrey, Eduardo Farfan, Casey Waldsmith, Heather Abbott-Lyon, Alison Hedrick, Josie Baudier (as proxy for Traci Stromie), Mariel Fox, Tom Boyle, Jim Herbert, Christina Coronado, Rifka Mayani, Davide Gaetano, Stephen Gay, Cheryl Hassman, Sasha Padilla (as proxy for Elizabeth Starnes), Veronica Trammell, Adam Olsen, Dave Evans and Michael Young. Additionally, Wes Rhea, Michelle Girage, John David Johnson, Jake McNeill and Pearlie Harris attended the meeting via WebEx.

Agenda

1. Minutes
 - a. The minutes from Fall 2017 have been approved and uploaded to www.itac.kennesaw.edu! 😊
 - b. The minutes from January have been approved and will be uploaded in the next week.
2. New Outlook resource account
 - a. The email account is named ITACfeedback@kennesaw.edu.
 - b. Please send feedback to this address when you are participating in software tests, etc.
3. ITAC Membership
 - a. No one has volunteered to be the co-chair yet.
 - b. Faculty senate representative needed
 - i. ITAC is supposed to report back to the Faculty Senate regularly (i.e., monthly).
 - ii. The Faculty Senate meets on Mondays from 12:30-1:45 pm @ the KSU Center. The next meeting is scheduled for Monday 2/26.
 - iii. Mariel Fox has volunteered! 😊

- c. Undergraduate student representatives needed
 - i. Eduardo and Cheryl will try to attend the SGA meeting again to recruit undergraduate members to ITAC, since these positions remain unfilled.
- 4. Discussion of the bylaws
 - a. There was a discussion about the proposed changes and language of the bylaws. Heather tracked changes and will send a commented version to all members. We will discuss the bylaws again at the March meeting and plan to vote on the changes during the April meeting.
- 5. VPN Discussion
 - a. The new VPN client being tested in Global Protect by Palo Alto.
 - b. This software allows you to connect to your work computer or to operate an off campus computer as though you were on the KSU campus.
 - c. It currently uses a “split tunnel” so only things related to KSU business actually come through the KSU website. If you need to use something that requires you to be on campus and you are using an off-campus computer, please contact UITS. They need to specifically add things like Enterprise, PeopleSoft and EPro to your VPN account.
 - d. Global Protect will be required in the future for cyber security reasons (with dual authentication coming too).
 - e. In the current form, there is no way to connect from a PC off-campus to a Mac on campus. UITS will look into this.
- 6. Update on Printers in Building Q
 - a. Printers in the hallways were out of paper, but that situation has been rectified.
 - b. The scanning function is not activated on student printers, since there is currently no way to limit which folder someone scanning can add a file to. This is unfortunate since the Q building only has faculty printers on the 1st floor but student printers throughout the building.
- 7. Update on reference management software (EndNote and RefWorks)
 - a. Dean David Evans attended the meeting and spoke about EndNote.

- b. KSU was finally able to negotiate a 50 named user license (3 machines/user), with a cost of \$150/license from EndNote.
- c. It may be possible to negotiate more licenses in the future, if faculty demand is high.
- d. EndNote 8 is the latest addition, and the license agreement will not include upgrades. Additionally, will not provide support to KSU users.
- e. UITS is paying for these licenses initially.
- f. Legal is reviewing documents and UITS works on logistics, but this should be available in Fall 2018 (maybe as early as May/June 2018 if everything goes smoothly?).
- g. We will also need to develop a process for pulling back the license if someone leaves KSU.

8. CIO Updates

- a. Copy/Print Testing – Jim Herbert and Christina Coronado
 - i. Looking into solutions to improving scanning on campus (currently lots of outages)
 - ii. Student printers cannot have a scan function.
 - iii. UITS is working toward a point where your scan folder is the default and you can choose another folder if needed.
 - iv. After the March ITAC meeting, ITAC members and other stakeholders will be able to test possible new printers on the 4th floor of Kennesaw Library.
 - v. If you are not available on 3/16/18, appointments will also be available for several weeks in March.
- b. Banner 9 – Rifka Mayani
 - i. All USG institutions are being required to move to Banner 9.
 - ii. An implementation committee of 20-30 regular users plus a core group of 10 people has been identified.
 - iii. The transition to Banner 9 must be completed by December 2018. However, in the interim, there will be a time when versions 8 and 9 will run simultaneously.
 - iv. There will be a new GUI, which will look and feel different.
 - v. Campus-wide communication will start soon, and there will be lots!
- c. Campus Logic – Rifka Mayani
 - i. Electronic solution to help students with financial aid

- ii. Phase 1 completed and live since January
- iii. Over 1000 students have gone through process
- iv. Students and parents can fill out FAFSA forms electronically
- d. OneUSG – Rifka Mayani
 - i. OneUSG is in the first round of user acceptance testing; all teams from HR and business are checking data and running scripts.
 - ii. Coding in UITS is ongoing to make sure that the correct data is being pulled.
 - iii. KSU will be implementing more than 35 clocks and moving away from individual cards so that the system will operate entirely using KSU ids.
 - iv. Campus goes live on March 26th with OneUSG.
 - v. Saturday March 24th will be the transition day between the two systems; HR is working on logistics for that day.
 - vi. There will be several town halls to help answer questions.
 - vii. There is a WebEx seminar today at 1 pm, and Elizabeth Starnes is helping with this onsite.
- e. Document Management – Veronica Trammell
 - i. OwlDrive and files.kennesaw.edu are planned to sunset in May 2018.
 - ii. Communications have been sent out about this already.
 - iii. Workshops for OneDrive are also being advertised.
- f. D2L Brightspace – Veronica Trammell
 - i. D2L Brightspace will go live on May 11th.
 - ii. This is only an update; it will look different but will have the same functionality.
 - iii. UITS is concerned that faculty teaching Maymester classes may be surprised when they enter their D2L classes on May 14th.
 - iv. ITAC members should make sure to tell faculty who will be teaching a Maymester course about this change.
- g. VPN Global Protect – Davide Gaetano
 - i. The VPN was discussed earlier in the meeting.
 - ii. There is no “go live” date yet, as UITS is still waiting for feedback.
 - iii. Users with challenges can ask for early access.

Upcoming ITAC Meetings

March 16, 2018 – Meet in CL 1009

April 20, 2018 – Meet in CL 1010 ***at 10:05 am***