ITAC Meeting Minutes

Date:       Friday, August 21, 2015
Time:       10:00 a.m.
Location:   CL 1009

In attendance:
Laurie Dias, Eduardo Farfan, John D. Johnson, Stephen McNeil, Joshua Du Casa Lee Smith, Ann Key, Traci Stromie, Jim Cope, Shawn Hutcherson, Tom Boyle, John Isenhour, Christina Coronado, Ron Skopitz (Rifka Mayani), Adam Olsen, Nick Hassis, Bill Moore (Stephen Gay), Cheryl Hassman, Elizabeth Starnes, Veronica Trammell

Meeting Called to Order at 10:05 AM by Ann Key

Agenda:

1. Welcome
   a. New ITAC Policies and Procedures available on kennesaw.edu/ITAC

2. Election of officers for 2015-2016 academic year
   Ann Key:
   i. Call for nominations for Chair
      1. No volunteers of nominations.
   ii. Call for nominations for Vice Chair.
      1. Eduardo Farfan nominated himself. Ann Key seconded that nomination. Vote was held. Vote was unanimous. Eduardo Farfan will serve as Vice Chair for 2015-2016.
   iii. Call for nominations for Secretary.
      1. Cara Smith nominated herself. Laurie Dias seconded that nomination. Vote was held. Vote was unanimous. Cara Smith will serve as Secretary for 2015-2016.
   iv. Second call for nominations for Chair.
      1. John Johnson may be able to serve, but he has to check his schedule.
      2. Issue is tabled until next meeting.

3. April meeting minutes approved

4. Presentation
   Nick Hassis:
i. Welcome

**Veronica Trammell:**

i. IT Communicates – Contains info from UITS on work/subjects pertaining to consolidation.

ii. askuits@kennesaw.edu – should be used to send questions to UITS and is constantly monitored.

**Nick Hassis:**

i. Since consolidation began, $3.1 million has been invested in the Marietta Campus to upgrade buildings’ network, infrastructure, and equipment.

**Elizabeth Starnes:**

i. Critical Path update –
   1. 63 applications have been consolidated
   2. 121 websites have gone live from OmniUpdate (approx. 1/3 complete)
   3. Redirected all SPSU webpages to KSU pages on 8/9/2015

ii. Banner update –
   1. 33,000 students successfully registered for fall semester through the consolidated Banner
      a. Question from Ann Key: Will historic SPSU graduation info be certified and displayed on student record in Banner (as it does for KSU grads)?
      b. Follow-up: Elizabeth Starnes will have to look into the question.
   2. WebReports – ESS has saved/migrated the top 200 most used Banner reports from the SPSU system.

iii. DegreeWorks update –
   1. The consolidated application of DegreeWorks will be completely new (A+B=C model). It will be ready for roll out by spring semester.
      a. Question from Laurie Dias: Will DegreeWorks now be functional for EDS and EDD students?
      b. Follow-up: Elizabeth Starnes will have to look into the question.

**Nick Hassis:**

i. Email update –
1. The former SPSU email addresses will be locked on 9/11/2015. They will be read-only through year-end. Email forwarding will remain indefinitely.
   a. Question from Ann Key: Will alumni using the @spsu.edu domain be forwarded?
   b. Answer from Nick Hassis: Yes, they will receive alumni.kennesaw.edu addresses.
   c. Question from Ann Key: Have alumni been notified if they will need a new NetID?
   d. Answer from Nick Hassis: Yes, they have been emailed, and I will double-check.

ii. Network update –
   1. We are all on one network for both campuses.
      a. Question from Eduardo Farfan: If we have specialized, technical equipment in labs on the Marietta campus, how can we be sure they will be handled correctly with any upgrades or network changes?
      b. Answer from Nick Hassis: There is a test group who ensures that everything is compatible before changes are made.
   2. There was a laundry-list of network connections that were completed successfully in the week before fall semester started.
      iii. New phones for Marietta will be in the VOIP network.
      iv. AV Systems on both campuses are currently being standardized and normalized.
      v. New UITS Service Desk tracking software was implemented.
      vi. Over 1300 security risks have been identified and mitigated.
      vii. Overall, it was an extremely smooth semester-start.

5. Closing

   Ann Key:
   i. Thanks to UITS, thanks to new representatives.
   ii. Floor is open for questions and comments.

Meeting adjourned at 10:50 AM by Ann Key.