**ITAC Meeting Minutes**

**Date:** Friday, February 17, 2017

**Time:** 10:00 a.m.

**Location:** BB 108

In attendance:

Becky Rutherfoord, Eduardo Farfan, Jake McNeill, Heather Abbott-Lyon, Alison Hedrick, Cara Lee Smith, Mariel Fox, Traci Stromie, Lectra Lawhorne, Tom Boyle, John Isenhour, Stephen Gay, Christina Coronado, Rifka Mayani, Nick Hassis, Cheryl Hassman, Jim Herbert, Elizabeth Starnes, Veronica Trammell, Lori Meadows, Svetlana Peltsverger

Meeting Called to Order at 10:00 a.m. by Eduardo Farfan.

**Agenda**

1. **Welcome by Eduardo Farfan**
   1. We need to approve November 2016 meeting minutes, but there is not a quorum. We will email minutes for electronic voting.
2. **IT Updates from Lectra Lawhorne**
   1. Office of the CIO will be reaching out to the Deans who do not send representation to ITAC.
   2. Going forward, Lectra wants ITAC to take part in the decision-making processes surrounding IT.
      1. The UITS strategic plan must mesh with the University’s strategic plans.
      2. The KSU community must be heard, and ITAC plays a vital role in communicating issues, testing solutions, and advising on policies.
      3. Identifying areas to improve efficiency remains a major focus.
         1. Identifying duplicative software.
         2. Improving our purchasing power though consolidating purchasing to take advantage of scale/bulk discounts.
3. **Updates from UITS departments**
   1. Nick Hassis – ISS Project
      1. VPN Charter – Replacing Hallpass VPN because this particular solution is having multiple system issues and system support issues.
         1. Hallpass can be used until January 2018, so a replacement solution should be identified in 2017.
         2. The following benefits are desired in a new VPN solution:
            1. An HTML5 based web portal that is not reliant upon Java.
            2. Faster and redundant network speeds – 10Gbe would be ideal.
            3. Support for newer operating systems to keep up with the newer releases of Windows 10, MacOS, iOS, and Android.
            4. Two prospective solutions have been reviewed: Palo Alto and Dell SonicWall.
            5. Pros and Cons to both solutions.
            6. Testing groups are being identified.
   2. Elizabeth Starnes – ITPMO project
      1. OneUSG Cohort – The University System of Georgia is instituting a system-wide time and benefits management software that will replace ADP.
         1. Version 1 will be rolled out in July 2017.
         2. KSU will be part of Version 3, planned for April 2018.
   3. Rifka Mayani – ESS Project
      1. Recently upgraded to the Agilysys system for Culinary and Hospitality Services.
4. **College of Engineering Faculty Feedback presented by Eduardo Farfan**
   1. Wire management issues can create safety hazards.
   2. Classroom computers are not always reliable; and if even one computer is missing from the classroom, it can negatively affect a student’s ability to learn in class.
   3. Misaligned projectors are less than ideal because of the design of the software used in many Engineering courses.
   4. Multiple versions of Matlab on classroom computers can lead to frustration.
   5. Faculty is not sure how to back-up their work.
   6. Faculty and students on Marietta campus are not aware of bibliographic management software options.
   7. Faculty do not understand the necessity of filling our asset management forms.

Meeting Called to Adjourn at 11:09 a.m. by Eduardo Farfan.

**Upcoming ITAC Meetings**

March 17, 2017 – Meet in CL1009

April 21, 2017 – Meet in BB108